



6<sup>th</sup> July 2023

**Year 11 Results Day 2023**

Dear Parent/Carer,

GCSE results day is Thursday 24th August 2023 and students can collect their results from Leasowes High School between the hours of 10am-12pm.

Students can enter the school through the reception entrance where they will be directed through to the dining hall to collect their results by surname.

If students are not available on results day, a representative can collect results on their behalf. Students who are not available on results day will need to send an e-mail (from their school email account) or letter to our Examinations Officer, Ms Davis [jdavis@leasowes.dudley.sch.uk](mailto:jdavis@leasowes.dudley.sch.uk), giving permission for a named representative to collect the results on their behalf.

The representative must bring a form of ID which they will need to show on the day to collect the results. We regret that we cannot release results unless we have this confirmation. Any results not collected by the end of the day on the 24th will be posted out to the address that we have on file for the student at school. Could you please ensure that any changes to address or contact details are notified to the school office before the end of term.

Leasowes staff will be on hand to support students in receiving their results and in their next steps. If you have any 'pre-loved' uniform that is still in a good condition, we would love to receive this from you as we can make good use of it within school. Please drop it off at reception.

If you have any further queries, please do not hesitate to contact me. We wish you the best of luck.

Yours Sincerely,

Assistant Headteacher



